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British Swimming Officials Licensing Information

Newly Qualified Officials Judge Level 1 or above

Newly qualified officials will receive a signed authorised application form from me which they can use to apply for a British Swimming Licence. This will be in the paperwork they receive with the letter and pass certificate for the respective new qualification.

Existing Officials – Not licensed (Latest Qualification over 1 year Old)

Applicants must now also in addition to completing the application form and the IOS requirements regarding photograph and payment, must attend 2 mandatory CPD's. The Elective parts of the form are not required to be completed for the initial application.

The mandatory CPD's and experience are:-

M5 Attendance at Official's Awareness/ Contemporary Issues

M6 Attendance at a FINA Rules Update

M7 Officiating Experience- to include Meet venue and License Level- Inspection of log book to verify officiating experience.

Renewal of the BS Licence

Approximately 2 months before your licence expires you will receive a reminder together with the renewal form from the IOS. This form will need to be completed and returned together with a new photograph. You can submit your photograph online. There is a renewal fee £5.00 and this will need to be submitted together with your application unless your Region or County has made prior arrangements to pay the fee on your behalf. You will need to ensure that you have undertaken the 2009 FINA Rules Update and the Contemporary Issues module before you can renew. Attendance at these modules is being recorded centrally and will be checked before renewal can take place.

The mandatory CPD's and experience are:-

M5 Attendance at Official's Awareness/ Contemporary Issues

M6 Attendance at a FINA Rules Update

M7 Officiating Experience- to include Meet venue and License Level- Inspection of log book to verify officiating experience. A minimum of officiating at 8 licensed meets within licence period.

Following the renewal process a new licence card will be issued. This will be valid for 4 years from the date at which your current licence expires. Please do not try to renew your licence in advance of receiving notification.

British Swimming will be issuing more information nearer the time.

David Metcalf